



Ph : 27321839

GOVERNMENT OF NCT OF DELHI
DELHI KNOWLEDGE DEVELOPMENT FOUNDATION

(Society registered under Societies Registration Act of XXI, 1860)

(Registration No. S/61569/2008)

ROOM NO:-7, Board of Technical Education: MUNI MAYA RAM MARG, PITAMPURA, DELHI-110088

e-mail: ms.dkdf@gmail.com

F.1(131)/DKDF/2018/Financial Support/977

Dated: 13/03/2020

Subject: Merit-cum-Means Linked Financial Assistance Scheme for pursuing Education in the Institutes under DTTE.

I am hereby directed to convey the policy of Government of National Capital Territory of Delhi so, as the students may be able to get access to high quality technical education provided by Institutes under the Department of Training and Technical Education, irrespective of their caste, creed, economic background, or gender.

The scheme is meant to extend Financial Assistance to the meritorious and needy students pursuing technical education in NCT of Delhi. Under this scheme the Delhi Knowledge Development Foundation (DKDF) through Department of Training and Technical Education (DTTE), GNCTD will fully or partially reimburse the tuition fee paid by the students. As per scheme the beneficiaries are followings:

Eligibility (Gross Annual Family Income of Students from all Sources)	Qualifying Aggregate Percentage (Marks in All Subjects)	Percentage of Financial Assistance
Category 1 – Beneficiary under National Food Security Scheme & possess the Card issued under the Scheme	60%	100%
Category 2 – Not covered under category 1 but whose family income is upto Rs. 2.50 Lakh p.a.	60%	50%
Category 1 – Family income above Rs. 2.50 Lakh p.a. but not exceeding Rs. 6. Lakh p.a.	60%	25%

This scheme will be applicable/implement for the Academic Year 2019-20 to the student only admitted in Government Institutes i.e. Government ITI's, Government Polytechnic's and College of Arts.

Member Secretary (DKDF)



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Process and Documentation

A student shall submit application for each year of the Course/Program as per prescribed format of the concerned institution with the following self-certified documents:

For All Categories of Students:

- i. Copy of Mark Sheet/Certificate of having passed class XII or qualifying examination.
 - ii. Certificate related to SC/ST Category issued by Competent Authority.
 - iii. Copy of Pass-Book/E-statement of the student bank account which should be Aadhaar seeded.
 - iv. All previous mark sheets/Certificate from concerned institution of current programme
 - v. A declaration, as per Format at Annexure – "A" by the students affirming that no financial support has been availed/is being availed from any other Scheme for meeting the cost of education for the course/program.
- a) Additional Documents for Students Requesting Financial Assistance of 100% Copy of valid card issued under the National Food Security Scheme.
 - b) Additional Documents for Students Requesting Financial Assistance of 50% Copy of valid annual family income certificate issued by the SDM/Competent Authority.
 - c) Additional Documents for Students Requesting Financial Assistance of 25% Copy of the full Income Tax Return (including the acknowledgement page) for both parents filed with Income Tax Department for the previous financial year. In case of a non-working parent, an affidavit affirming non-employment certified by the office of SDM/Competent Authority and family income certificate issued by the SDM/Competent Authority.

Member Secretary (DKDF)

Merit-cum-Means Linked Financial Assistance Scheme
For Pursuing Education in the Institutes under DTTE

Introduction

It is the policy of the Government of National Capital Territory of Delhi that students get access to high quality technical education provided by Institutes under the Department of Training and Technical Education, irrespective of their caste, creed, economic background, or gender. Delhi Government wants to enhance access to high quality higher education for meritorious economically disadvantaged sections of the society. Many meritorious students from this section find it hard to bear the full tuition fee, though the better-off sections of the society do not face this difficulty. To ease the burden on such meritorious students, the Delhi Govt. proposes a Merit-cum-Means -Linked Financial Assistance Scheme for providing tuition fee reimbursement under the aegis of Delhi Knowledge Development Foundation, with the aim to enhance greater access to high quality higher education for meritorious Students from economically disadvantaged sections of the society. Many students from this section who find it hard to bear the full tuition fee will benefit immensely from the Scheme.

Objective of the Scheme

The objective of the Scheme is to extend financial assistance to the meritorious and needy students pursuing technical education in NCT of Delhi. Under this Scheme the Delhi Knowledge Development Foundation through Department of Training and Technical Education (DTTE), GNCTD will fully or partially reimburse the tuition fee paid by the students. The extent of reimbursement will be (i) 100% tuition fee of the meritorious students belonging to economically weaker section i.e. wards of parent/s who are beneficiaries and possess relevant card issued under the National Food Security Scheme (ii) 50% of the tuition fee to meritorious students having annual family income up to Rs.2.50 Lakh and not covered under the National Food Security Scheme (iii) 25% reimbursement of tuition fee to meritorious students having annual income above Rs.2.50 Lakh but below Rs.6 Lakh. It is anticipated that the Scheme will lead to participation of meritorious economically weaker sections of the society in gaining access to quality higher education of which they were deprived till now due to financial constraints. It will also help attract meritorious students to Institutions under Department of Training and Technical Education.

Eligibility Criteria:

Eligibility criteria for applying under this scheme shall be as follows:

- (1) The student should have been enrolled for any programme in any of the Institutions under Department of Training and Technical Education.
- (2) The student should fulfill the income/ economic and academic performance criteria as specified for each category mentioned below:

Eligibility (Gross Annual Family Income of Student from all Sources)	Qualifying Aggregate Percentage (Marks in All Subjects)	Percentage of Financial Assistance
Category 1-Beneficiary under National Food Security Scheme & possess the Card issued under the Scheme	60%	100%
Category 2- Not covered under category 1 but whose family income is upto Rs.2.50 Lakh p.a.	60%	50%
Category 3- Family income above Rs.2.50 Lakh p.a. but not exceeding Rs.6 Lakh p.a.	60%	25%

A relaxation of 5% in qualifying aggregate percentage of marks will be allowed to SC/ST Category students.

Administration and Management of the Scheme

The Scheme shall be administered and managed by the concerned institutions for themselves. Each of these Institution shall forward list of eligible students in order of merit as per the Scheme to DKDF, GNCTD. Each Institution shall carry out due-diligence and recommend percentage of financial assistance to be granted to each student. It shall be the responsibility of the concerned Institution to ensure that documentation as per Scheme is completed and names are recommended accordingly in order of merit.

Funds that can be released under the Scheme

The list of students with recommendation for financial assistance will be forwarded to DTTE, Govt. of NCT of Delhi every year by end of October. Within the allocated amount for the year, DKDF will release funds for granting financial assistance. From this fund, the Institutions will grant the financial assistance first to those who qualify for 100% assistance (the most needy) followed by students who qualify for 50% and then to those who qualify for 25% assistance. Within percentage slab, grant of financial assistance will be in the order of student having higher percentage of marks in class XII exam or qualifying examination, as the case may be. Institutions will first exhaust the slab of 100% followed by slab of 50% and 25%. Upon receipt, the concerned Institution will transfer the amounts of financial assistance to Aadhaar linked bank accounts of the student before the end of the academic session.

Allocation of Fund

The funds shall be allotted to various Institutions from total funds earmarked under the scheme each financial year in proportion to the enrolled students in respective Institutions. For this, each Institution will send the DTTE, Govt. of NCT of Delhi information concerning the total number of students enrolled with them.

The amount of funds allotted to the each Institution shall be first applied to extend financial assistance to eligible students under category 1 and thereafter category 2 and then category 3. The distribution under each category shall be based on academic merit.

Courses / Programs Covered under the Scheme

- All approved programs offered by any of institutes under Department of Training and Technical Education.

Other Conditions:

- I. The student should not have been availing financial assistance for meeting the cost of the course of study under any other scheme of any other Agency / Govt. In this regard, student will be required to submit an affidavit as per Annexure-"A". The student is free to apply for financial benefit under more than one scheme of the Government/ other agencies. However, disbursement under this scheme will be made only to such students who have not been availing financial assistance under any other scheme for meeting the cost of the course of study.
- II. Financial assistance is limited to the duration of the Program. A student who has failed in any subject during the course of studies will not be eligible for the assistance. Further, a student needing additional time to complete credits (including those who repeat the first year) will not get any financial assistance in the repeat year and beyond.

Process and Documentation

A student shall submit application for each year of the Course / Program as per prescribed format of the concerned institution with the following self-certified documents:

- For All Category of Students:
 - (i) Copy of Mark sheet / Certificate of having passed class XII or qualifying examination.
 - (ii) Certificate related to SC/ST Category issued by competent authority
 - (iii) Copy of Pass-Book / E-Statement of the student bank account which should be Aadhaar seeded.
 - (iv) All previous mark sheets/certificate from concerned institution of current programme.
 - (v) A declaration, as per Format at Annexure-"A", by the student affirming that no financial support has been availed / is being availed from any other Scheme for meeting the cost of education for the course / program.

- Additional Documents for Students Requesting Financial Assistance of 100%:
 - Copy of valid card issued under the National Food Security Scheme

- Additional Documents for Students Requesting Financial Assistance of 50% :
 - Copy of valid annual family income certificate issued by the SDM/competent authority.

- Additional Documents for Students Requesting Financial Assistance of 25%:
 - Copy of the full Income Tax Return (including the acknowledgement page) for both parents filed with Income Tax Department for the previous financial year. In the case of a non-working parent, an affidavit affirming non-employment certified by the office of SDM/competent authority and family income certificate issued by the SDM/competent authority.

Disqualification Due to False Information

If at any stage, it is found that the applicant has submitted wrong or false information then the recipient student will refund the entire amount forthwith along with penal interest @ 10% for the period of credit of amount to his bank account and till the date of refund. The Institution, at its discretion depending upon circumstances, may also initiate criminal proceedings against the parents / recipient student.

Limitation of the Scheme

The Delhi Knowledge Development Foundation will make available funds up to the number of students recommended by the Institutions for financial assistance. Depending upon availability of funds and priority to lower income groups the Society may restrict the number of beneficiaries for grant of financial assistance. In such a case the Society will decide the students who may be granted financial assistance.

Mere application or recommendation by the concerned Institution will not entitle the student the right of financial assistance under the Scheme and the decision of the Society in this regard will be final and binding. In this regard no request will be entertained either by the concerned Institution or the Society.

(member Society
Delhi, Govt Delhi)



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DELHI KNOWLEDGE DEVELOPMENT FOUNDATION

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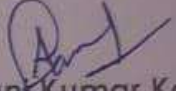
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The documents to be verified and recommended by the three member committee out of which 01 to be account functionary of Institute constituted by the Principal of respective institute. The list of beneficiary's categorywise alongwith recommendation of the committee further approval of principal of institution shall be sent to MS (DKDF) for disbursal upto 20th March 2020 by the Principal of the institutes.

Encloser: Policy of Merit-cum-Means Linked Financial Assistance Scheme, & Annexure – "A" i.e. Declaration by the Students.


Ashwani Kumar Kansal
Member Secretary (DKDF)

Member Secretary (DKDF)

To,
The Principals of all Institutes of Technology
The Principals of WCSC
The Principals of all ITI's

F.1(131)/DKDF/2018/Financial Support/ 977

Dated: 13/03/2020

Copy to:

- (i) P.S. to Secretary (TTE)/ President (DKDF) for information.
- (ii) P.S. to Director (TTE)
- (iii) P.A. to Joint Director (TTE)/DTTE (HQ)
- (iv) Treasurer (DKDF)/DCA DTTE (HQ)
- (v) Guard File


Ashwani Kumar Kansal
Member Secretary (DKDF)

Member Secretary (DKDF)

(Declaration by the Student)

I,.....son/daughter of
Mr. /Mrs.....resident
ofstudying in the.....year (mention year of the
Program i.e. first, second, etc.) of the.....Program (name of the Program e.g. B.
Tech. B.VoC, Diploma, ITI, BCA etc.) in.....(name of the
Institute) do hereby declare that I am not availing any financial assistance / subsidy for the
program from any other Agency / Scheme of the Govt. In the event of the Institution
coming to know of my availing any financial assistance / subsidy I undertake to refund the
entire amount with penal interest calculated @ 10% for the period commencing from the
date of credit of assistance to my / my parents bank account and till the date of refund.

I also understand that the Institution is also free to initiate any legal action against
me / my parents for any wrong / misleading information furnished in the format of
application.

(Signature of the Student with Date)

Witnesses (other than parents/family members):

	Name and Complete Address	Signature
1.		
2.		